

West Devon Borough Council
Draft Base Revenue Budget for the Financial Year 2024/25

APPENDIX J

Service Group	SLT Director	(1)	(2)	(1)+(2)= 2a	(3)	(4)	(5)	(2a)+(3)+(4)+(5)	
		23/24 Base Net Budget £'s	23/24 Virements £'s	23/24 Revised Net Budget £'s	24/25 Pressures/ (Savings) £'s	24/25 Budget Preparation Virements £'s	24/25 Salary Estimate Virements £'s	24/25 Final Base Budget £'s	
a)	Customer Service & Delivery	Steve Mullineaux	5,568,506	0	5,568,506	679,750	0	114,500	6,362,756
b)	Place & Enterprise	Chris Brook	126,510	0	126,510	95,650	0	68,700	290,860
c)	Governance & Assurance	Drew Powell	1,284,282	0	1,284,282	400,000	0	103,000	1,787,282
d)	Strategic Finance	Lisa Buckle	2,162,885	0	2,162,885	(274,900)	0	(286,200)	1,601,785
Total			9,142,183	0	9,142,183	900,500	0	0	10,042,683
Reversal of Depreciation			(554,188)						(554,188)
Net Budget Total			8,587,995						9,488,495
Funded by:									
Localised Business Rates			1,761,000						2,322,565
Business Rates Pooling Gain			200,000						200,000
New Homes Bonus			150,000						309,180
Council Tax (an increase of 2.99% in 24/25)			5,391,371						5,627,384
Collection Fund Surplus			377,000						151,000
Increase in Revenues in year collection and recovery (Revenues and Benefits Review)			0						135,000
Rural Services Delivery Grant			544,625						630,619
Services Grant			66,650						11,506
Revenue Support Grant			89,000						94,416
Funding Guarantee Grant			51,044						91,325
Less grants rolled into the Funding Guarantee amount			(88,262)						0
Contributions (to)/from Earmarked Reserves			45,567						(84,500)
Total			8,587,995						9,488,495

a)	Customer Service & Delivery	Budget Manager	(1)	(2)	(1)+(2)= 2a	(3)	(4)	(5)	(2a)+(3)+(4)+(5)
			23/24 Base Net Budget £'s	23/24 Virements £'s	23/24 Revised Net Budget £'s	24/25 Pressures/ (Savings) £'s	24/25 Budget Preparation Virements £'s	24/25 Salary Estimate Virements £'s	24/25 Final Base Budget £'s
W1001	Operations Team Leader	Sarah Moody	50,600	0	50,600	4,900	0	300	55,800
W1010	Customer Contact Centre Salaries	Jim Davis	191,900	0	191,900	8,700	0	(25,100)	175,500
W1013	Localities Team Salaries	Stuart Noyce	285,600	0	285,600	23,600	0	(67,300)	241,900
W1304	Grounds Maintenance	Stuart Noyce	116,227	0	116,227	5,800	0	200	122,227
W1309	Tree Maintenance	Stuart Noyce	20,000	0	20,000	0	0	0	20,000
W1565	Housing Benefit Payments	Geni Hotchkiss	145,953	0	145,953	0	0	0	145,953
W1568	Housing Benefit Administration	Geni Hotchkiss	(100,800)	0	(100,800)	10,000	0	0	(90,800)
W1571	Council Tax Collection	Geni Hotchkiss	(201,694)	0	(201,694)	0	0	0	(201,694)
W1574	Council Tax Support	Geni Hotchkiss	(56,000)	0	(56,000)	0	0	0	(56,000)
W1988	ICT Team Salaries	Mike Ward	332,179	0	332,179	9,500	0	33,400	375,079
W1989	Waste & Cleansing Team Salaries	Sarah Moody	66,600	0	66,600	8,500	0	2,500	77,600
W1992	Benefits Team Salaries	Geni Hotchkiss	216,000	0	216,000	2,100	0	(27,300)	190,800
W1995	Revenues Team Salaries	Geni Hotchkiss	214,800	0	214,800	10,500	0	88,500	313,800
W2017	Street and Beach Cleaning	Sarah Moody	525,445	0	525,445	22,050	0	0	547,495
W2701	Waste & Recycling Collection Contract	Sarah Moody	2,135,089	0	2,135,089	296,000	0	0	2,431,089
W2713	Trade Waste Services	Sarah Moody	(39,850)	0	(39,850)	2,450	0	0	(37,400)
W2715	Garden Waste Collection	Sarah Moody	0	0	0	(32,950)	0	0	(32,950)
W2721	Hayedown Depot	Sarah Moody	68,851	0	68,851	0	0	0	68,851
W2881	Waste Supervisor & Managerial Salaries	Sarah Moody	0	0	0	5,700	0	(5,700)	0
W4001	Senior Leadership Team (SLT)	Andy Bates	285,225	0	285,225	33,800	0	13,300	332,325
W4002	Heads of Service Salaries	Andy Bates	516,500	0	516,500	76,100	0	103,400	696,000
W4082	Landline Telephones	Mike Ward	21,000	0	21,000	0	0	0	21,000
W4084	ICT Support Contracts	Mike Ward	488,284	0	488,284	185,000	0	0	673,284
W4085	Mobile Phones	Mike Ward	14,000	0	14,000	0	0	0	14,000
W4086	ICT Hardware Replacement	Mike Ward	51,697	0	51,697	0	0	0	51,697
W4087	Photocopiers/MFD's	Mike Ward	10,000	0	10,000	0	0	0	10,000
W4155	Digital Mail Room Team (DMR) Salaries	Jim Davis	106,600	0	106,600	0	0	(3,400)	103,200
W4501	Performance & Intelligence Team Salaries	Jim Davis	104,300	0	104,300	8,000	0	1,700	114,000
			5,568,506	0	5,568,506	679,750	0	114,500	6,362,756

b)	Place & Enterprise	Budget Manager	(1)	(2)	(1)+(2)= 2a	(3)	(4)	(5)	(2a)+(3)+(4)+(5)
			23/24 Base Net Budget £'s	23/24 Virements £'s	23/24 Revised Net Budget £'s	24/25 Pressures/ (Savings) £'s	24/25 Budget Preparation Virements £'s	24/25 Salary Estimate Virements £'s	24/25 Final Base Budget £'s
W1030	Economic Development	Chris Shears	92,291	0	92,291	0	0	0	92,291
W1060	Community Development	Chris Shears	67,500	0	67,500	0	0	0	67,500
New Cost Centre	Community Development Salaries	Chris Shears	0	0	0	0	0	77,000	77,000
W1082	Strategic Planning Salaries	Chris Shears	93,700	0	93,700	0	0	12,300	106,000
W1092a	Planning Development Salaries	Ian Sosnowski	0	0	0	4,900	0	(4,800)	100
W1102	Tamar Valley Trust	Head of Assets	63,482	0	63,482	0	0	0	63,482
W1104	Land & Investment Properties	Head of Assets	(1,131,600)	0	(1,131,600)	0	0	0	(1,131,600)
W1161	Kilworthy Park Offices	Head of Assets	273,392	0	273,392	9,700	0	0	283,092

W1200	Public Transport Assistance	Chris Shears	13,185	0	13,185	0	0	0	13,185
W1306	Countryside Recreation	Head of Assets	61,080	0	61,080	0	0	0	61,080
W1310	Leisure Centres	Jon Parkinson	(25,262)	0	(25,262)	0	0	0	(25,262)
W1311	Outdoor Sports & Recreation	Head of Assets	12,810	0	12,810	0	0	0	12,810
W1400	Employment Estates	Head of Assets	(140,531)	0	(140,531)	0	0	0	(140,531)
W1501	General Health	Ian Luscombe	14,170	0	14,170	0	0	0	14,170
W1531	Licensing	Ian Luscombe	(90,551)	0	(90,551)	(20,000)	0	0	(110,551)
W1533	Pest Control	Ian Luscombe	16,293	0	16,293	0	0	0	16,293
W1534	Pollution Control	Ian Luscombe	(2,071)	0	(2,071)	0	0	0	(2,071)
W1535	Food Safety	Ian Luscombe	698	0	698	0	0	0	698
W1536	Health & Safety at Work	Ian Luscombe	1,500	0	1,500	0	0	0	1,500
W1544	Community Safety	Ian Luscombe	6,500	0	6,500	0	0	0	6,500
W1545	Emergency Planning	Ian Luscombe	5,370	0	5,370	0	0	0	5,370
W1551	Homelessness	Isabel Blake	153,777	0	153,777	0	0	0	153,777
W1552	Housing Advice	Isabel Blake	1,200	0	1,200	0	0	0	1,200
W1553	Housing Enabling	Head of Assets	240	0	240	0	0	0	240
W1555	Private Sector Housing Renewal	Ian Luscombe	31,595	0	31,595	0	0	0	31,595
W1993	Environmental Health Salaries	Ian Luscombe	431,600	0	431,600	41,600	0	(1,800)	471,400
W1994	Assets Team Salaries	Head of Assets	279,700	0	279,700	35,800	0	(44,400)	271,100
W1999	Housing Team Salaries	Isabel Blake	119,600	0	119,600	29,700	0	26,900	176,200
W2101	Car & Boat Parking	Emma Widdicombe	(419,329)	0	(419,329)	(139,400)	0	800	(557,929)
W2310	Dog Warden Service	Emma Widdicombe	3,422	0	3,422	0	0	0	3,422
W2400	Public Conveniences	Emma Widdicombe	121,749	0	121,749	2,450	0	0	124,199
W4105	Economy Service Salaries	Chris Shears	71,000	0	71,000	5,400	0	2,700	79,100
New Cost Centre	Health and Wellbeing - Council Plan	Jon Parkinson	0	0	0	25,000	0	0	25,000
New Cost Centre	People and Community - Council Plan	Neil Hawke	0	0	0	40,500	0	0	40,500
New Cost Centre	Economy and Jobs - Council Plan	Chris Shears	0	0	0	60,000	0	0	60,000
			126,510	0	126,510	95,650	0	68,700	290,860

		(1)	(2)	(1)+(2)= 2a	(3)	(4)	(5)	(2a)+(3)+(4)+(5)	
c)	Governance & Assurance	Budget Manager	23/24 Base Net Budget	23/24 Virements	23/24 Revised Net Budget	24/25 Pressures/(Savings)	24/25 Budget Preparation Virements	24/25 Salary Estimate Virements	24/25 Final Base Budget
			£'s	£'s	£'s	£'s	£'s	£'s	£'s
W1003	Land Charges Salaries	Helen Smart	44,700	0	44,700	4,400	0	(1,300)	47,800
W1020	Planning Applications and Advice	Pat Whymer	(440,795)	0	(440,795)	0	0	0	(440,795)
W1040	Local Land Charges	Pat Whymer	(73,806)	0	(73,806)	0	0	0	(73,806)
W1996	Human Resources Salaries	Andy Wilson	40,240	0	40,240	0	0	6,300	46,540
W1997	Strategy & Governance Salaries	Neil Hawke	131,800	0	131,800	18,300	0	(4,100)	146,000
W1998	Planning Service Salaries	Helen Smart	576,500	0	576,500	48,100	0	11,700	636,300
W2707	Climate Change	Adam Williams	0	0	0	50,000	0	0	50,000
W3001	Electorate Registration	Geoff Waxman	107,645	0	107,645	7,600	0	21,100	136,345
W3030	Staff Forum	Michelle Pierce	5,000	0	5,000	0	0	0	5,000
W3041	Communications & Media Team Salaries	Michelle Pierce	67,230	0	67,230	0	0	5,400	72,630
W3050	Democratic Representation & Management	Darryl White	254,935	0	254,935	0	0	0	254,935
W3051	Member Support & Democratic Services	Darryl White	155,450	0	155,450	12,100	0	2,400	169,950
W4004	Corporate Training & Occupational Health	Andy Wilson	18,183	0	18,183	0	0	0	18,183
W4005	Case Management Service Based Training	Andy Wilson	11,700	0	11,700	0	0	0	11,700
W4015	Specialists Service Based Training	Andy Wilson	12,400	0	12,400	0	0	0	12,400
W4041	Internal Audit	Neil Hawke	43,900	0	43,900	0	0	29,300	73,200
W4101	Legal Team Salaries	David Fairbairn	184,800	0	184,800	17,500	0	29,900	232,200
W4102	Design Team Salaries	Michelle Pierce	22,700	0	22,700	0	0	2,300	25,000
W4200	Insurance	Neil Hawke	83,231	0	83,231	30,000	0	0	113,231
W4511	Building Control Services	Jacqueline Houslander	38,469	0	38,469	0	0	0	38,469
New Cost Centre	Built Environment - Council Plan	Alistair Wagstaff	0	0	0	100,000	0	0	100,000
New Cost Centre	Natural Environment - Council Plan	Adam Williams	0	0	0	87,000	0	0	87,000
New Cost Centre	Performance and Resources - Council Plan	Neil Hawke	0	0	0	22,000	0	0	22,000
New Cost Centre	Accessibility and Communications - Council Plan	Head of Assets	0	0	0	3,000	0	0	3,000
			1,284,282	0	1,284,282	400,000	0	103,000	1,787,282

		(1)	(2)	(1)+(2)= 2a	(3)	(4)	(5)	(2a)+(3)+(4)+(5)	
d)	Strategic Finance	Budget Manager	23/24 Base Net Budget	23/24 Virements	23/24 Revised Net Budget	24/25 Pressures/(Savings)	24/25 Budget Preparation Virements	24/25 Salary Estimate Virements	24/25 Final Base Budget
			£'s	£'s	£'s	£'s	£'s	£'s	£'s
W1991	Finance Team Salaries	Pauline Henstock	328,263	0	328,263	25,100	0	600	353,963
W4009	Non Distributed Costs	Pauline Henstock	778,042	0	778,042	0	0	(286,800)	491,242
W4010	Inflation/Pension Provision	Pauline Henstock	0	0	0	150,000	0	0	150,000
W4160	Corporate Management	Pauline Henstock	175,345	0	175,345	(50,000)	0	0	125,345
W4199	Central Service Overheads	Pauline Henstock	17,642	0	17,642	0	0	0	17,642
W6040	Borrowing Costs	Pauline Henstock	1,303,914	0	1,303,914	0	0	0	1,303,914
W6050	Interest & Investment Income	Pauline Henstock	(400,321)	0	(400,321)	(400,000)	0	0	(800,321)
W6101	Business Rates Income	Pauline Henstock	(40,000)	0	(40,000)	0	0	0	(40,000)
			2,162,885	0	2,162,885	(274,900)	0	(286,200)	1,601,785

Note 1 - The new revenue cost centres for the Council Plan total £337,500 as per the Council report on the Council Plan. This is the revenue expenditure for the Council Plan. There is also £50,000 of capital expenditure shown in the Capital Programme (Appendix E)